



CYNGOR TREF CAERWYS CAERWYS TOWN COUNCIL

NOTICE: is hereby given that one member of the community (or other) be invited to be co-opted to the Town Council and therefore serve as a Town Councillor for the remainder of the Council's Term of Office.

THEREFORE: the Town Council invite written application(s) from members of the community, who have registered themselves as an electorate of the community (or other), under the terms and conditions of any local Council election (details can be obtained from the Town Clerk (as below) or from the Returning Officer, Flintshire County Council, Tŷ Dewi Sant, St. Davids Park, Ewloe, CH5 3FF. Tel: 01352 702030).

FURTHERMORE: the Town Council require that written applications (expressions of interest), are to be received by the Clerk To The Caerwys Town Council, (address as below or by e-mail). There is no closing date until the vacancy has been filled.

Examples that a prospective applicant may wish to use in their expression of interest letter, are as follows:

- (a) Example(s) of interest taken by the applicant within the community:
- (b) Information in respect of any achievements within the community (i.e., member of any committee or organisation):
- (c) Information as to assistance provided with the various activities, or other, that are held in the Town each year - either recently or in the past:
- (d) Any further information the applicant may wish to be considered:

Letter(s) of application will be considered by the Town Council Members at their meeting following receipt of an Expression of Interest(s) by the Clerk. Should there be more than one application received prior to the allocated Council meeting, then a ballot will be held. All applicant(s) will be advised of the result by the Clerk To The Council. The new Council Member will be expected to take their seat as a Town Councillor at a future meeting which will be advised by the Clerk.

SIGNED:

DATED: 17th September 2026

**R. Phillip Parry,
Clerk & Financial Officer to Caerwys Town Council,
Ty Cornel,
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