



# CYNGOR TREF CAERWYS TOWN COUNCIL

10<sup>th</sup> October, 2023

**The next meeting of the Caerwys Town Council**, will be held at The Llys Y Goron Community Meeting Room, Holywell Road, Caerwys, on Tuesday the 17<sup>th</sup> October, 2023, at 7.00pm, for the purpose of transacting the following business:

(This meeting will be a hybrid mix of in-person attendees and remote participants by audio access. Should any resident of the Community Council area or press wish to gain remote audio access to the meeting, please contact the Clerk to advise, at least three days prior to the meeting).

A handwritten signature in blue ink, appearing to be 'R. Parry'.

**R. Phillip Parry**  
Clerk & Financial Officer / Clerc a Swyddog Ariannol

## AGENDA

(1) (A) Signing of Declaration of Acceptance of Office (Richard Dolphin)

To Record (B) Attendance (C) Apologies (D) Absent

(1) Bereavements Within the Community

(2) Public Questions, Comments or Representations

(3) Declarations of Interest

(4) To Approve the Minutes of the Meeting held on the 19<sup>th</sup> September, 2023

(5) (A) Progress Report on Matters Raised at Previous Meetings

(B) To Consider Further: Community Winter Volunteer Team (Adj from February and October Council Meetings) (Cllr Andy Delooze)

(6) (A) Correspondence (B) Clerk's Report

**(C)** Clerk's Contract of Employment

**(D)** To Receive and Approve the Quarterly Statement of Accounts to the 30<sup>th</sup> September 2023

**(E)** Arrangements For Town Square Christmas Lights

**(F)** To Review (Amend / Update) and Approve, the following Policies:

**(a)** Code of Conduct **(b)** National Standing Orders **(c)** Local Standing Orders **(d)** Financial Regulations **(e)** Internal Financial Controls **(f)** Annual Risk Assessment – 2023 / 2024 **(g)** Retention Of Documents Etc., Schedule **(h)** Fixed Asset Register – 2023 / 2024 **(i)** Retention of Documents Policy Statement **(j)** Annual Investment Strategy – 2023 / 2024 **(k)** Model Local Resolution Protocol **(l)** Communication and E Engagement Strategy Policy (Social Media – A Guide for Councillors (Welsh Assembly Government) **(m)** Model Publication Scheme / General Data Protection Regulation (GDPR) **(n)** Managing Customer Behaviour) **(o)** Biodiversity Duty Plan **(p)** Accessibility Statement (The Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018) **(q)** Welsh Language Policy **(r)** Equal Opportunities Policy **(s)** Training Plan

**(G)** StreetScene Schedule (Flintshire County Council)

**(7)** Town Mayor's Report (Cllr Jayne Morris)

**(8)** County Councillor's Report (Cllr Steve Copple)

**(9)** Representatives Reports (Committees, Liaison & Meetings Attended)

**(10)** **(A)** Planning Applications **(B)** Planning Decisions

**(11)** To Consider: Financially Supporting a Christmas-themed Afternoon Tea for Senior Citizens within the Town Council area (Cllr Jayne Morris)

**(12)** Approval of Accounts for Payment

**(13)** Applications for Financial Support