### Accessibility Statement

This website is run by the Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- Zoom in up to 300% without the text spilling off the screen
- Navigate most of the website using just a keyboard
- Navigate most of the website using speech recognition software
- Listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We've also made the website text as simple as possible to understand.

AbilityNet has advice on making your device easier to use if you have a disability.

#### How accessible this website is

We know some parts of this website are not fully accessible:

- The text will not reflow in a single column when you change the size of the browser window
- You cannot modify the line height or spacing of text
- Most older PDF documents are not fully accessible to screen reader software
- You cannot skip to the main content when using a screen reader

#### Feedback and contact information

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille:

Email: town-clerk@caerwys.com

We'll consider your request and get back to you in 7 days.

#### Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, contact: <u>town-clerk@caerwys.com</u>

#### **Enforcement procedure**

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS).

#### Contacting us by phone or visiting us in person

# R. Phillip Parry Clerk & Responsible Financial Officer

**Telephone**: 01352 720547

Address: The Clerk, Ty Cornel, 51 St. Michael's Drive, CAERWYS, Flintshire, CH7 5BS.

# Email: town-clerk@caerwys.com

# Technical information about this website accessibility

This Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

# **Compliance status**

This website is fully compliant with the Web Content Accessibility Guidelines version 2.1 AA standard.

# Content that's not within the scope of the accessibility regulations

# PDFs and other documents

Some of our PDFs and Word documents are essential to providing our services. For example, we have PDFs with information on how users can access our services, and forms published as Word documents.

The accessibility regulations do not require us to fix PDFs or other documents published before 23 September 2018 if they're not essential to providing our services.

Any new PDFs or Word documents we publish will meet accessibility standards.

# Live video

We do not plan to add captions to live video streams because live video is exempt from meeting the accessibility regulations.

#### Preparation of this accessibility statement

This statement was prepared on 7th June 2021. It was last reviewed on 7th June 2021.