



CYNGOR TREF CAERWYS TOWN COUNCIL

Minutes of The Meeting of Caerwys Town Council Held Virtually by Video and Telephone Conference, On Tuesday the 19th January, 2021, at 7.30pm.

No Council meeting was held in December, 2020

1(A). 01/21

PRESENT

Councillor Stephen Copple (Mayor)
Councillor Stephen G. Wilson (Deputy Mayor)
Councillor Susan A. Broadaway
Councillor Jonathan E. Duggan-Keen
Councillor Lynette M. Edwards
Councillor Howard R. Griffiths
Councillor Carole A. Harris
Councillor Michael W. Moriarty
Councillor Jayne E. Morris
Councillor Helen L. Priestley
Councillor Carole Stephenson

County Councillor Tudor Jones

Clerk & Financial Officer R. Phillip Parry

1(B). 02/21

APOLOGIES

None

The Mayor - Councillor Steve Copple, wished Members a Happy New Year.

2. 03/21

BEREAVEMENTS WITHIN THE COMMUNITY

Members expressed their condolences in relation to the following:

Mrs. Joan Greenough, St. Michael's Drive, Caerwys; Mr. David Henry Price, Pen Y Bryn Nursing Home, Bagillt; formally of Maes Y Dre, Caerwys.

3. 04/21

DECLARATIONS OF INTEREST

There were no Declarations of Interest.

4. 05/21

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 17TH NOVEMBER, 2020

The Minutes were proposed as correct by Councillor Mike Moriarty and seconded by Councillor Lynette Edwards and formally agreed by the Members present.

5. 06/21

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 5. 185/20 sub minute numbers; 5. 161/20 sub minute numbers: 5.139/20 & 5(A). 113/20 & 5.90/20(i) (page 2) – in relation to flooding concerns at the entrance to Bryn Llwyd Yard in North Street. The Clerk advised that the last update from Flintshire County Council stated: they were in the process of obtaining quotations. Councillor Tudor Jones advised that he had not received an update from Flintshire Highways.

Members agreed the following: County Councillor Tudor Jones to ascertain, from County Highways, the present position.

Minute no: 5. 185/20 sub minute numbers; 5. 161/20 sub minute numbers: 5.139/20 & 5(A). 113/20 & 5.90/20(ii) (page 2) – in relation to a Town Mayors' Name Board. Councillor Steve Wilson advised that the obtaining of quotations was in progress.

Minute no: 5. 185/20 sub minute numbers; 5. 161/20 sub minute numbers: 5.139/20 & 5(A). 113/20 & 11.103/20 (page 2) – in relation to the provision of a cycle rack in the area of Caerwys Town Square. The Clerk advised that the planning application under permitted development had been granted by Flintshire County Council. The delivery date for the cycle rack was early February.

Minute no: 5. 185/20 sub minute number; Minute no: 6(E). 167/20 (page 2) – in relation to the pending re-roofing of the Caerwys Public Conveniences. The Clerk advised that the contractors timescale for work to commence would now be during the second to third week of February. The delay is due to the weather for outdoor work since early December.

Minute no: 5. 185/20 Pending (page 2) – in relation to Plastic Reduction in Caerwys. Councillor Susan Broadaway advised the funding received that was reported to Council in November, 2020. The 'food tins' will be received by the Café on the Corner, in the near future.

Minute no: 6(B). 187/20 (e) (page 4) – in relation to large conifer tree branches that had fallen into the Pinfold building. The Clerk advised that that a local landowner had kindly sawn off and removed the branches.

6(A). 07/21

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk advised that the following criminal offences had been reported by the North Wales Police, that had occurred within the Caerwys Town Council area:

Afonwen: 1 x Theft / 4 x Criminal damage / 1 x Anti-social behaviour / 1 x Violence

Caerwys: 3 x Anti-social behaviour / 3 x Criminal damage / 2 x Violence / 1 x Other crime

- (2) The Clerk advised that the following concern was reported to this Council: Unacceptable haphazard parking in Holywell Road, near to the junction with B5122 North Street. An elderly couple received no delivery of central heating fuel, as the delivery vehicle was unable to pass due to the vehicle blocking entry. North Wales Police notified.
- (3) Welsh Government: Annual notification in relation to the following: Appropriate sum under Section 137(4) (A) of the Local Government Act 1972 / Section 137 Expenditure Limit for 2021-2022 in Wales is £8.41 per elector.
- (4) Wales Audit: Audit Schedule for the new audit arrangements. The Clerk advised that the schedule provided details in relation to each Town & Community Council in Wales, as to which Council would receive either a Full or Basic Audit over the next three-year period. This Council was listed as follows: Basic audit during financial year: 2020 / 2021; Full audit 2021 / 2022; Basic audit in 2022 / 2023.
- (5) Flintshire County Council: Local Community Transport in relation to a new pre-bookable mini-bus service. Further information will be provided in due course.
- (6) Flintshire County Council: Notification of the following: Public Footpath nos. 32 & 33 in the Community of Ysceifiog; Public Path Diversion Order 2020.
- (7) Flintshire County Council: Local Development Plan Pre-hearing virtual meeting on Tuesday 12th January. Councillor Susan Broadaway to attend virtually on behalf of the Town Council.

The following correspondence was forwarded by e-mail to Members:

- ❖ Wales Government: Received from Hannah Blythyn MS – Coronavirus update.
- ❖ Flintshire County Council: Temporary road closure – on unnamed road between its junctions at Pen Y Cefn Lane and B5122; commencing Wednesday 25th November for a maximum of five days.
- ❖ Mold Plastic Reduction newsletter.
- ❖ Flintshire County Council: Local Community Transport.
- ❖ Wales Government: Electoral Reform Newsletter.
- ❖ Flintshire County Council: Local Development Plan – update.
- ❖ Police & Crime Commissioner: Survey on Policing in 2021 / 2022.
- ❖ University of Southampton: Survey in relation to Covid-19 Preventative behaviour and symptoms.
- ❖ Flintshire County Council: Bilingual links to videos in relation to meeting people over the Christmas period.

- ❖ Flintshire County Council: Details of various services and opening times during the Christmas and New Year period.
- ❖ North Wales Police Commissioner: Survey in relation to ‘Have Your Say – Police precept for 2021 / 2022. Councillors to complete on a personal basis.
- ❖ Flintshire County Council: Young Person’s Survey.
- ❖ Flintshire County Council: Temporary road closure – at junction of A541 and Bryn Eithin Road, Afonwen; commencing Wednesday 27th January, for a maximum of five days.

6(B). 08/21

CLERK’S REPORT

- (a) The Clerk advised Members in relation to the following deposit to the Council’s bank account:
- £12,000.00 - Flintshire County Council: Third precept payment for financial year 2020 / 2021
- (b) Speeding concerns on B5122 road in Caerwys. The Clerk provided the resident with statistical information following the installation of speed monitoring tubes.
- (c) Concern expressed by a resident as to the condition of the winter flowers at the base of the Town Square tree. The resident suggested to the Clerk that they would be contacting Flintshire County Council, with a view that the flowers are planted and maintained by volunteers in the future.

6(C). 09/21

STREET LIGHTS (FAULTS)

- (i) The Clerk advised that the following street light had been reported out of order: Lamp on Holywell Road, opposite the side entrance to Llys Y Goron meeting room. Following an inspection by the Council’s street lighting contractor; it was reported that no electricity supply was present. The Clerk further advised that he had completed the necessary paperwork which had been submitted to Scottish Power to investigate the underground fault.
- (ii) The Clerk advised that a street light had been reported faulty on the A541 road in Afonwen. Following an inspection by the Council’s street lighting contractor; it was reported that the door unit to the lantern could not be opened due to the undergrowth and large hedge. The Clerk further advised that the concern had been reported to Street Scene, who will make contact with the hedge owner.
- (iii) The Clerk advised that he was informed during the afternoon prior to this evening’s Council meeting, that the hedge referred to above had been cut. Photographs had been supplied by a resident; which were viewed virtually by Members. The Clerk further advised that whilst he had now instructed the street lighting engineer to repair the light, as the door to the control unit was now accessible; one photograph indicted damage to the metal column. The Clerk has asked the contractor to provide a safety report.
- (iv) Lamp outside property named Bryn Celyn, Chapel Street, Caerwys; the stay which supports the LED lamp bracket has broken.

6(D). 10/21

TOWN SQUARE TREE - CHRISTMAS LIGHTS:

The Clerk advised Members in relation to the following:

- (a) The Town Square Christmas lights are now wrapped around the tree branches and will therefore be in situ for future years.
- (b) The electricity supply connection cable from the Town Square lantern has been provisionally agreed by the Mayor Councillor Steve Cople and Councillor Howard Griffiths, to remain in situ. Councillor Cople provided the following information: He had spoken with a number of residents who reside in both the Town Square area and beyond; whereby all had either stated no concern or had not noticed the cable. There was also the yearly connection and disconnection financial saving.

Members agreed the following: Confirmed the above decision.

- (c) A spare set of blue cherry lights are currently in the home of the Clerk.

6(E). 11/21

TO DISCUSS: STREET LIGHTING REPAIR & MAINTENANCE

The Clerk advised that this agenda item is twofold; **(1)** General Street lighting repairs and maintenance **(2)** Street lighting and external electrical assets on the adopted highway within the County of Flintshire.

The Clerk further advised that item **(1)** was to review the current repair and maintenance contract due to the installation of LED lanterns, which has reduced the power consumption, including the cost of repairs.

Item **(2)** street lighting on adopted highway; whereby the Community Council had been advised by Flintshire County Council; the following: Flintshire County Council recently received notice from the North Wales Trunk Road Agency, in relation to a meeting between representatives from the Health & Safety Executive; as part of the Executives' review of highway electrical safe working practices, following the death of an electrician working on the South Wales Trunk Road Network.

The correspondence further stated: that Flintshire County Council has a 'Duty of Care' as the highway authority to the testing / checking of the street lighting infrastructure on the adopted highway. The Community Council were asked to provide the following information: **(a)** A complete inventory list, including location and item detail of the Council's electrical and illuminated assets within the FCC adopted highway **(b)** the name and contact details and relevant accreditation of this Council's contractor, including emergency call out and repair arrangements **(c)** the written instruction or contract agreement between this Council and the contractor for electrical inspection and the provision of certificates. This is required under: BS7671: 2018.

The Clerk confirmed to Members, that the information requested in **(a)** and **(b)** had been provided to Flintshire County Council. The electrical inspection and certificates as referred to in **(c)** are required to be completed on a six-year rolling basis.

Councillor Howard Griffiths provided further information in relation to the requirement of BS7671, together with the requirement for waterproof boxes.

Members agreed the following:

- (1) Councillors' Steve Copple and Howard Griffiths to formulate a draft solution strategy for Council to consider at the February Council meeting.
- (2) The Clerk to further liaise with the Flintshire Street Lighting Officer; including adjoining Clerks to Councils, to seek costings. To advise Members at the February Council meeting.

6(F). 12/21

TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO THE 31ST DECEMBER, 2020

The Clerk, as Financial Officer, provided Members with a copy of the Quarterly Statement of Accounts as at the end of December 2020, together with copies of the two Council Bank account statements. The Clerk further provided Members with a breakdown in relation to the budget headings, which included income and expenditure to-date.

Members agreed the following: Approved the Statement of Accounts, whereby the document was agreed to be signed by the Mayor – Councillor Steve Copple.

6(G). 13/21

TO RECEIVE, CONSIDER AND APPROVE THE BUDGET FOR THE FINANCIAL YEAR 2021 / 2022

The Clerk, as Financial Officer, provided Members with an accounts spreadsheet, which contained the current financial balances (as per the above Minute), including an estimation of Council spending / balances, as at the end of March 2021. The spreadsheet further provided Members, with details of recommended allocations for each of the Council's budget headings for 2021 / 2022 - based on previous spending.

Following discussion, it was proposed, seconded, and agreed by the Members as follows:

- (1) To increase the precept for the forthcoming financial year to £38,000.00 – an increase of £2,000.00. The Clerk advised that the band D property charge would be £58.34, an increase to the current charge of £2.77p a year (4.98% = 23p a month increase) – per band D household.
- (2) Earmarked Reserves £17,451.00 / Ring Fenced Reserves £12,000.00 / General Reserves (includes property upkeep) £12,237.00 / To transfer £7,720.00 from the 2021 / 2022 budget to General Reserves.
- (3) The Mayor, Councillor Steve Copple, to sign the estimates for the end of the financial year 2020 / 2021, including the precept requirement for 2021 / 2022.
- (4) The Clerk to advise Flintshire County Council, in respect of the Community Council's financial requirements (precept) for 2021 / 2022.
- (5) Members discussed a number of provisional items for consideration to be included in the ear-marked reserves.

Members agreed the following: Councillor Steve Copple to produce a matrix of the provisional items; to be further considered at the February Council meeting.

6(H). 14/21

TO CONFIRM RENEWAL: BANK STANDING ORDERS / BACS PAYMENTS

The Clerk advised Members, that under the Financial Regulations, the payments made by Bank Standing Order and fixed monthly payments by BACS, were required to be re-confirmed every two years. Presently, the following payments are made, as follows: Standing Order: Scottish Power (Street Lighting Supply) / BACS payments: Snapfast Electrical (LED Street Lights); Quarterly payments to HMRC in January, March, July & October / Fixed monthly payments - Clerk's Salary and allowance.

Members agreed the following: Confirmed the above payments.

6(I). 15/21

TO CONSIDER: APPOINTMENT OF INTERNAL AUDITOR – END OF YEAR AUDIT 2020 / 2021

The Clerk advised that this matter is an annual agenda item in January of each year. The Clerk further advised, in relation to the appointment process for the Council's Internal Auditor.

Members agreed the following: To re-appoint JDH Business Services Ltd. as the Council's Internal Auditor for the end of year 2020 / 2021 accounts.

6(J). 16/21

CLERK'S ANNUAL APPRAISAL – 2020

The Clerk advised and the Mayor, Councillor Steve Copple, confirmed that the Clerk's annual appraisal had been completed for year 2020.

6(K). 17/21

The Clerk advised Members, that the final document from the Welsh Audit appointed External Auditor – BDO LLP of Southampton, had been received. The Document stated the following 'on the basis of our review, in our opinion, the information contained in the Annual Return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met'.

BDO advised the following in an addendum report: (a) Accounting Statements – Trust Funds Disclosure Note. The Clerk advised that the annual return form was required to be recorded with an ink tick; indicating 'yes or no' to trust funds. The Clerk confirmed that the Council did not hold any trust funds (b) Internal Auditor's Report. The Clerk advised that the items referred to had previously been addressed by this Council, whereby the recommendations had been completed.

The Clerk further confirmed that copies of the report were provided to the Mayor and Deputy Mayor of Council: Councillors Steve Copple and Steve Wilson, prior to the meeting.

Members agreed the following: Accepted the External Audit Report for the 2019 / 2020 financial year.

6(L). 18/21

NOTICE OF CONCLUSION OF AUDIT

The Clerk advised that in accordance with the (Public Audit (Wales) Act 2004 Accounts and Audit (Wales) Regulations 2014), that he had displayed a Public Notice, on the Council's Web Site – in accordance with Section 29 of the Public Audit (Wales) Act 2004 - on the 26th November, 2020.

6(M). 19/21

STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

The Clerk advised in relation to the following matters that had been reported to StreetScene, since the last Council meeting:

- (1) Hedge along A541 road in the area of Plas Yn Haf, Afonwen, is causing concern for pedestrians. The undergrowth is covering a large portion of the pavement. (Photographs provided).
- (2) Hedge along A451 road in Afonwen – travelling from the Old Post Office, towards the bus shelter; two concerns (a) undergrowth (b) sand and gravel from quarry vehicles.
- (3) Flooding on an unnamed road in Pen Y Cefn; travelling from (Barlow's Caravan Camp) crossroads to the B5122 road at Marian Prysau. (Photograph provided).
- (4) Flooding on B5122 road in the area of Marian Bach. The water does not recede effectively. This is causing vehicles to manoeuvre across to the opposite side of the road. As the flooding is on a corner; concern is expressed to the occurrence of a serious accident.
- (5) Pavement on the corner of Drovers Lane with the junction of Pen Y Cefn Road (Summerhill housing estate). Concern expressed with the unfinished pavement, in particular on the corner together with the front area of the new properties; whereby the surface is uneven with jagged edges. (The work has now been completed).
- (6) Broken lid on yellow salt bin; far end of Maes Y Dre. Vehicles also park alongside the salt bin whereby it cannot be opened. Request for new lid and the bin to be repositioned to the other side of the wall.
- (7) Complaints in relation to motorcyclist / scrambling bikes in fields in the area of Pen Y Cefn Road. A link to a report from on the Flintshire County Council web site was advised.

Members brought the following concerns to the meeting:

- (1) Flooding in the area of Marian Bach – B5122 road. The County Council be asked to erect permanently (until such time as the concern has been alleviated) – red triangle warning signage. The flooding is ever increasing and remaining in situ over a substantial period of time. The Council are concerned; that there will be a serious accident in this area. The Clerk to also ask the County to provide an update, as to what actions are being considered to address the flooding.
- (2) Dog bin damaged. On the walkway from the lane to The Nook area – end of Holywell Road and Bryn Aur; to steps at the rear of St. Michael's Drive.
- (3) Potholes on B5122 road – travelling out of Caerwys to A55 – just past the Caerwys name sign. County Councillor Tudor Jones advised that the area is on a list to be resurfaced; but no date has been provided by the County. Could the potholes be temporarily repaired in the meantime?
- (4) The footpath leading from Afonwen – just past the former Pwll Gwyn Hotel to Maes Mynan. The footpath was cleared a number of years ago, but was never fully completed i.e., a new surface. It has now fully grown over again and is impossible for pedestrians to safely walk.

(5) A number of tree branches have fallen onto the above footpath, which makes it even more impassable.

(6) Leaking water concern in Chapel Street. Concern expressed that no progress has been made to identify the cause.

The Clerk advised that the above concerns would be brought to the attention of StreetScene.

7. 20/21

TOWN MAYOR'S REPORT

The Town Mayor, Councillor Steve Cople, advised Members of his attendance at the following:

- Attendance at a presentation with Councillor Susan Broadaway, together with the proprietors of the Café on the Corner, Caerwys and a representative from Mold Plastic Reduction Group.
- Councillor Cople expressed his gratitude to Councillor Lynette Edwards, for supplying a home-baked cake, which raised £100.00 for St. Kentigern's Hospice.

8. 21/21

COUNTY COUNCILLOR'S REPORT (CLLR TUDOR JONES)

(a) County Councillor Tudor Jones advised Members in respect of the following:

Brown bins: Service will restart from March 1st. Those who paid for the service last year are offered a discount to make up for the suspension of the service for part of the year. If booked online via FCC website the charge will be £24 as opposed to £32.

Walking & Cycling safe routes: FCC have earmarked two routes – not in this area – for development. Research will continue into the viability of route/s in the Caerwys area.

Community Bus service: This will become a dial-a-ride service to take passengers from the rural areas to meet a contract bus service. This service does not have to comply with rules about only using marked bus stops. The County is asking for local pick-up points to be suggested, called 'virtual stops'.

The following suggestions were advised by Councillor Jones:

Caerwys area: To Caerwys Square for Mold / Denbigh or Holywell Bus station.

Pen y Cefn: (Phone box / defibrillator) / Croes-Wian (Barlow's Caravan Park entrance).

Note: Afonwen and Cherry Pie, are not included because they are on the commercial route with dedicated bus stops, which the FCC Community service can't duplicate. Sarn and Y Ddol are included to act as feeders to the commercial routes.

Councillor Jones' suggestions are made on the basis that links are established between the remote rural areas and the main hub(s) assigned to them, giving the whole ward access to the commercial bus services and the surrounding main towns of Holywell, Mold and Denbigh with their links for onward travel.

Councillor Jones also wished that all services to/from Holywell include a stop/pick-up at the Community Hospital.

Clwb Bwthyn Bach – Children's wrap around care provision based at Ysgol yr Esgob: The Cabinet (Flintshire County Council) were originally proposing not to invest in a new build

provision in Caerwys. However, after representations and the presentation of a corrected financial projection report the Cabinet decided to review their decision. Progress has been made and Cabinet are soon to decide.

Leisure centre and library: The centre remains in hibernation and funds are being found to sustain the business ready for re-opening. The Library will probably open sooner than the Leisure centre. No dates known.

Hooligans: Reports from many surrounding villages of youths cycling to villages and throwing eggs at cars and windows. Every incident and any information should be passed on to the police.

Constituency work: Many issues concerning housing- faults, leaks, dilapidation, damp and also planning issues.

(b) Proposals Submitted to Flintshire County Council: Alleviation of Traffic Concerns on B5122 Road (Caerwys Town)

Councillor Jones confirmed that the report had been submitted to Flintshire County Council Highways.

(c) Councillor Jones was asked to seek the following updates from Flintshire County Council:

- Flooding in the area of Marian Bach – B5122 road. To ascertain the actions the County propose to alleviate the persistent flooding.
- Potholes on B5122 road – travelling out of Caerwys to A55 – just past the Caerwys name sign. To ascertain a date for retarmacking.
- Entrance to Bryn Llwyd Estate – with junction of B5122 North Street. The County were in the process of obtaining quotations for corrective work to be completed to remedy the flooding. Does the County have a commencement date?
- Leaking water concern in Chapel Street. Have the County further consulted with Welsh Water to identify the leakage, and if so; what action is to be taken?

9. 22/21

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

- (i) Councillor Steve Wilson, as the Council's Caerwys Town Hall representative Trustee, advised the following: The Hall is presently undergoing a kitchen and disabled toilet refurbishment.
- (ii) Councillor Steve Wilson, as the Council's Caerwys Memorial Institute representative Trustee, advised the following: The Institute are considering a replacement heating system.
- (iii) Councillor Lynette Edwards, as the Council's North and Mid Wales Association of Local Councils representative, advised the following: A virtual meeting of the Association is to be held in the near future.
- (iv) Councillor Susan Broadaway advised Members of her attendance at Flintshire County Council's - Local Development Plan Pre-hearing virtual meeting, and in particular, the local quarries and their planning permission aspects.

**10(A). 23/21
PLANNING APPLICATIONS**

The following planning applications had been received:

- (1) Application number: 062102; for the erection of agricultural building, at Wern Bach, Pen Y Cefn.

Comment by Council: The comment from the Caerwys Town Council, is as follows: No objection to the application as long as the proposal is not detrimental to neighbouring properties; and planning policies and planning guidance notes are complied with.

- (2) Application number: 061953, for the erection of a single and two-storey rear extension, at Anwylfa, North Street, Caerwys.

Comment by Council: The comment from the Caerwys Town Council, is as follows: No objection to the application, as long as the proposal is not detrimental to the Caerwys Conservation area and neighbouring properties; and planning policies and planning guidance notes are complied with.

- (3) Application number: 062191 – for change of use to offices, at The Bungalow, Maes Mynan, Afonwen.

Comment by Council: The comment from the Caerwys Town Council, is as follows: No objection to the application as long as the proposal is not detrimental to neighbouring properties and planning policies and planning guidance notes are complied with.

- (4) Application number: 062241 – for an extension of existing dwelling, at Bod Erw, Pen Y Cefn, to the following:

Comment by Council: Whilst the Town Council have no objection to the planning application; subject to planning policies and planning guidance notes being complied with. However, as the development site is located in open countryside then, should it be considered that the type of extension being proposed will produce a negative impact as to further light pollution in the locality during hours of darkness.

(The above four applications were sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).

10(B). 24/21

Members formally confirmed the above decisions.

10(C). 25/21

The following planning applications were dealt with by Members at the meeting:

- (1) Planning Application number: 062184 – for change of use of existing garage to provide Art Gallery facilities, with a single storey extension and associated signage, access, and servicing, at Glasfryn Hall, Caerwys.

Comment by Council: Providing that application site is considered capable of providing unobstructed vehicle movement within the site, there is sufficient on-site parking and a negative impact on the adjacent highway will result, then fully supportive of the application.

- (2) Planning Application number: 062185 for display of new signage, at Glasfryn Hall, Caerwys.

Comment by Council: As the application site is within the designated Caerwys Town Conservation Area; then, subject of approval by FCC's Conservation Officer, no objection raised.

- (3) Planning Application number: 061766 – for erection of dwarf wall and railings to frontage, opening and securing of external cellar access, and provision of soakaway drains, at Old Court, High Street, Caerwys.

Comment by Council:

- (i) Unable to support, at this time, the amended application in full despite a reduction in the distance of the proposed dwarf wall with railings from the front of the property.
- (ii) No additional information has been provided as to the dimensions of the proposed cellar hatch cover, its colour, and the means by which it will be secured in place.
- (iii) The proposal to replace the existing drainage system that forms part of this amended planning application, together with the proposal to open up and secure the external cellar access is, however, supported in order to prevent damage to a property that is such a significant heritage asset within the historic environment of Caerwys Town; on the basis, that adjacent property owners agree with the construction and installation of such drainage.
- (iv) Caerwys Town Council's previous comment, about an archaeological watching brief being undertaken by a qualified person during any groundwork undertaken, still remains valid.
- (v) Planning Application number: 061767 – for Listed Building application; for erection of dwarf wall and railings to frontage, opening and securing of external cellar access, and provision of soakaway drains, at Old Court, High Street, Caerwys.

Comment by Council: As above comment under application number: 061766.

10(D). 26/21

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council:

- (1) Application number: 061534 – for alterations to include change of windows and doors and extensions, at Maes Mynan Hall, Afonwen. Approved.
- (2) Application number: 062065 – for a Lawful Development Certificate, for the proposed installation of cycle rack, near Compton House, South Street, Caerwys. Permitted Development.

11. 27/21

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	<u>Payments made in December, 2020 – to be confirmed:</u>			
	Standing Order: Snapfast Electrical (Monthly payment Re: Installation of LED Lights) Payment dated 01/12/2020	263.94	52.79	316.73

Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for November) Payments dated 01/12/2020			
Direct Debit: Scottish Power (November - Street Lighting Electricity Account) Payment due 18/12/2020)	93.84	4.69	98.53
BACS: R. P. Parry - Clerk to Council (Re-imbursalment of Register.com - Town Council web site, domain name, hosting and e-mail) – \$44.96 USA dollars = £33.89 (as per receipt)	33.89		33.89
NOTE: The payment made in the October Council meeting was a part payment for the various web site items.			
BACS: Society of Local Council Clerks. Membership renewal for 2021 £289.00. Quarter share for this Council	72.25		72.25
BACS: Arrow County Supplies (Cleaning, personal protective equipment & consumable items for Caerwys Public Conveniences)	115.57	23.11	138.68
<u>The above payments were authorised by two Councillor Bank Signatories in December</u>			
<u>January, 2021 - Payments made – to be confirmed:</u>			
Standing Order: Snapfast Electrical (Monthly payment Re: Installation of LED Lights) Payment dated 04/01/2021	263.94	52.79	316.73
Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for December) Payments dated 04/01/2020			
Standing Order BACS: H. M. Revenue & Customs. Clerk's PAYE & Clerk & Council NI - October, November & December (Payment dated 06/01/2021)	648.50		648.50
Direct Debit: Scottish Power (December - Street Lighting Electricity Account) Payment dated 10/01/2021)	96.96	4.85	101.81
<u>Payments for consideration at January meeting - to be paid by BACS:</u>			
Wales Audit (External audit for 2020 / 2021)	324.95		324.95
Deeco Lighting: (Christmas tree lights installation £680.00 VAT £136.00 / Lamp in Holywell Road (Scottish Power fault) £180.00 VAT £36.00	860.00	172.00	1,032.00

	Barriers Direct (Bicycle rack in South Street)	376.08	75.22	451.30
	Canda Copying (Quarterly photocopier rental)	51.00	10.20	61.20

12. 28/21

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	<u>Authorised to be paid by BACS:</u>	
	Caerwys ABC Drama Committee (Application for general financial assistance) (Section 145 LGA 1972 – provision of entertainment and support of the arts).	250.00
	Urdd Eisteddfod (Application for financial assistance for Eisteddfod in Denbigh 2022 and in Maldwyn in 2024). (Section 145 LGA 1972 – provision of entertainment and support of the arts).	100.00
	Note: Commitment made by Members to provide financial assistance to the Urdd Eisteddfod; at £100.00 each year for 2022 & 2023 (upon application).	

13. 29/21

Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Mayor thanked everyone for attending and closed the meeting.

SIGNED BY THE MAYOR AS CHAIR.....

DATE OF APPROVAL.....