



# **CYNGOR TREF CAERWYS TOWN COUNCIL**

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## **Minutes of The Meeting of Caerwys Town Council Held at The Memorial Institute, South Street, Caerwys, On Tuesday the 21<sup>st</sup> January, 2020, at 7.30pm.**

### **1(A). 01/20 PRESENT**

Councillor Stephen Copple (Mayor)  
Councillor Miss. Susan A. Broadaway  
Councillor Jonathan E. Duggan-Keen  
Councillor Mrs Lynette M. Edwards  
Councillor Howard R. Griffiths  
Councillor Miss. Carole A. Harris  
Councillor Michael W. Moriarty  
Councillor Miss. Carole Stephenson  
Councillor Stephen G. Wilson

County Councillor Tudor Jones

Clerk & Financial Officer R. Phillip Parry

### **1(B). 02/20 APOLOGIES**

Councillor Peter Dooley  
Councillor Ms. Helen L. Priestley

### **2(A). 03/20 BEREAVEMENTS WITHIN THE COMMUNITY**

Members stood in silence in memory of the following: Mrs. Wendy Goff, Cae Isa, Afonwen.

### **2(B). 04/20 Standing Orders were suspended:**

The Mayor, Councillor Steve Copple, welcomed two residents to the meeting.

- (a) Mr. George Gallagher – retired Councillor and Mayor on more than one occasion, addressed Members in relation to the purchase of a Mayors' Name Board. Mr. Gallagher produced a photograph of a name board at a cost of £148.00 from a company in Chester. The Company would collect the board each year to place the new Mayor's name at a cost of £30.00 per visit. Mr. Gallagher to provide the Clerk with the Chester Company's contact details.

- (b) Mr. Gallagher wished the Council to consider nominating residents for a yearly Community Award.

**Following discussion by Members, the above items would be placed on the February agenda under Mayor's Report.**

- (c) Mrs Sandra Evans - also a retired Councillor and Mayor, addressed Members in relation to the amount of litter surrounding Caerwys, especially on the B5122 road travelling from the A55 into the Town. The Clerk advised that this concern was on his list to report to Flintshire Street Scene.
- (d) Mrs. Evans referred to the amount of plastic usage within the Town and sought that the Council call a public meeting to discuss how the Town can reduce the amount of plastic. Councillor Miss. Susan Broadway provided information on an initiative commenced in Mold.

**The Mayor, Councillor Steve Copple, referred to the agenda item under his Mayor's report, which would formally discuss a 'Plastic Free Caerwys'.**

The Mayor, Councillor Steve Copple, thanked both residents for attending the meeting.

**2(C). 05/20**

**Standing Orders were restored:**

**3. 06/20**

**DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**4. 07/20**

**TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 19<sup>TH</sup> NOVEMBER, 2019**

The Minutes were proposed as correct by Councillor Mrs. Lynette Edwards and seconded by Councillor Mike Moriarty and formally agreed by the Members present.

**5. 08/20**

**MATTERS ARISING**

The Clerk referred to the following matters from the previous Minutes:

**Minute no: 5(A). 203/19 sub minute no's: 5. 179/19 & 5. 157/19 & 5. 136.19 (page 2)** – in relation to internet banking with NatWest Bank. The Clerk recollected to Members that the internet banking application was on hold pending the opening of a deposit account – which had been in progress since September, 2019. The Clerk had made a formal complaint to the NatWest Bank, which had been upheld, whereby NatWest had paid into the Council's bank account the sum of £200.00 as compensation, together with £16.20 towards the numerous telephone calls made by the Clerk.

**Minute no: 5(A). 203/19 sub minute no's: 5. 179/19 & 5. 156 (page 2)** – in relation to the upgrade of the Children's play area. Councillor Steve Copple advised that he, together with Councillor Ms. Helen Priestley, attended a site meeting. The equipment installation is complete but the weather has hindered the ground finishing, including grass seeding.

**Minute no: 6(B). 206/19 (ii) (page 3)** – in relation to providing financial assistance for the electrical installation and signage for a donated defibrillator and housing unit to be installed in the Red Phone Box in Pen Y Cefn. The Clerk advised that whilst the signage and defibrillator housing unit had been installed, the electricity supply was not available to connect to the unit. BT had agreed to send out their electrical contractor to resolve. The Clerk further advised that a resident of Pen Y Cefn expressed their concerns that the defibrillator cabinet was not to be kept locked. The Clerk had advised the resident that this was the preferred option by the Welsh Ambulance Service.

**Minute no: 8.213/19 (g) (page 6)** – in relation to the County Council's housing improvement scheme in Caerwys. The Clerk advised that whilst the Town Council's correspondence had been acknowledged, the information in relation to time scale for improvements had not been provided.

**Members agreed the following:** County Councillor Tudor Jones to seek the information.

**Minute no: 9.214/19 (ii) (page 6)** – in relation to the Caerwys in Bloom planter pots, and in particular, the Clerk seeking advice from the County Council. The Clerk advised that he had contacted Flintshire County Council, who had confirmed that the permit for planters on pavements had no end date. The Clerk further advised: Caerwys in Bloom had gifted the plant pots (list of locations supplied) to the Town Council. The Council's insurance company had confirmed, when the planters were included on the Council's Asset Register, they would be insured at no extra cost under the public liability section. The Clerk confirmed the plant pots were included on the asset register.

**Members agreed the following:** Confirmed their acceptance of the planters from Caerwys in Bloom.

**Minute no:11. 221/19 (i) (ii) (iii) (page 9)** – in relation to the following matters reported to Flintshire Planning Enforcement:

- (i) Unauthorised alterations at Anwylfa, North Street, Caerwys. The Clerk advised in relation to an acknowledgement letter received from the Flintshire County Council Enforcement Officer. Councillor Moriarty requested a copy of the letter.
- (ii) Unauthorised gated access to and from a parcel of land located immediately adjacent to the side of the A541, Denbigh Road, Afonwen. The Clerk advised that the Flintshire County Council Enforcement Officer had confirmed, that the concern previously reported by the Town Council had been formally recorded.
- (iii) Wooden pallet advertising a business secured to a lamp post at the junction of St. Michael's Drive with the B5122 North Street. The pallet has been removed by a Flintshire Street Scene Officer.

**6(A). 09/20**

## **CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) The Clerk read out a report received from PCSO Connor Freel in relation to reported criminal offences within the Community:

**Caerwys** - 1 x Criminal Damage – Car scratched on Water Street – Police have CCTV image of suspects / 1 x Theft – Lamp stolen from garden valued between £70 to £80.00 / 1 x Anti-Social Behavior in Ysgol yr Esgob School – youths in School grounds when School closed / 1 x Theft of 300 litres of heating oil in Lon yr Ysgol / 1 x Suspicious Circumstances with animals in distress.

Torch lights in a woods and numerous 4x4 vehicles. Rural Crime Team dealing as possible badger baiting / 1 x Criminal Damage at Castle Caravan Park. Occupant of lodge arrested.

**Afonwen** – No offences reported.

- (2) The Clerk recollected to Members the last Flintshire County Forum meeting, whereby a presentation had been provided in relation to a Micro-care project that had received funding within the County. The Micro-care Team wish to attend a meeting of the Town Council to provide further information to Council Members.

**Members agreed the following:** To invite the Micro-care Team to the 17<sup>th</sup> March (Annual Public Meeting) of the Town Council – which commences at 7.00pm.

- (3) Notification from Welsh Assembly Government in relation to the appropriate sum under Section 137. From the 1<sup>st</sup> April, 2020 - the present sum of £8.12 per elector will be increased to £8.32 per elector.
- (4) Flintshire County Council - Summer Play Scheme 2020. The Clerk advised that the cost of this year's scheme would be £1,428.90. However, the subsidised funding of £900.00 by the Welsh Government had not been confirmed to-date.

**Members agreed the following:** To include the £1,428.90 together with the current shortfall of £900.00 – in the budget for 2020 / 2021.

- (5) Flintshire County Forum dates for 2020 – forwarded to Councillors' Mike Moriarty and Steve Wilson – as the Council's representatives on the Forum.
- (6) Request received from Flintshire County Council – Business & Tourism Development Officer, to consider promoting the B-Fest Wales event – which is due to be held in Caerwys during the summer of 2020.

**Members agreed the following:** To support the event within the community.

- (7) The Clerk brought to the attention of Members an e-mail received from a resident in relation to the play area refurbishment, and in particular, the planting of fruit trees and creation of a wildflower area. The Clerk advised that the e-mail had been sent to the Memorial Institute Trustees – as owners of the land. Councillor Steve Wilson, as Chair of the Memorial Institute Trustees, advised that the contents of the e-mail will be considered by the Trustees.

## **6(B). 10/20**

### **CLERK'S REPORT**

- (i) The Clerk advised Members of a deposit to the Council's bank account, the sum of £11,000.00, being the third payment of the 2019 / 2020 precept for the current financial year, received from Flintshire County Council.
- (ii) The Clerk recollected to Members that Police Inspector Steve Owens who was originally invited to attend a previous Council meeting in 2019, was provisionally invited to attend the February, 2020 meeting.

**Members agreed the following:** To formally invite Inspector Owens to the February Council meeting. The meeting to commence at 7.00pm.

- (iii) The Clerk advised that the Pinfold door in Drovers Road, had become warped. The joinery firm from Denbigh, who had originally installed the door, would be removing and repairing.

(iv) **(1) Street Lighting:** The Clerk confirmed that all faulty street lights in Afonwen and Caerwys had been repaired.

**(2) Maintenance and repair costs:** The Clerk advised that the Council's contractor had sent a revised list of maintenance and repair costs.

**Members agreed the following:** The Clerk to monitor the costs.

#### **6(C). 11/20**

### **DEPOSITING OF CAERWYS TOWN COAT OF ARMS AND MINUTES OF MEETINGS IN COUNTY ARCHIVES**

The Clerk recollected Members that the Town Council's 'Coat of Arms' original signed parchment that the HSBC Bank would no longer keep safe, the County Archives Office had agreed to house the document from the spring of 2020. The Clerk also advised that the Minutes of meetings would also be deposited in the Archives.

**Members agreed the following:** Councillor Jonathan Duggan-Keen to photograph the document prior to its deposit in the Archives.

#### **6(D). 12/20**

### **TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO THE 31<sup>ST</sup> DECEMBER, 2019**

The Clerk, as Financial Officer, provided Members with a copy of the Quarterly Statement of Accounts, as at the end of December 2019, together with copies of the two Council bank account statements. The Clerk further provided Members with a breakdown in relation to the budget headings, which included income and expenditure to-date.

**Members agreed the following:** Approved the Statement of Accounts, whereby the document was signed by the Mayor – Councillor Steve Copple.

#### **6(E). 13/20**

### **TO RECEIVE, CONSIDER AND APPROVE THE BUDGET FOR THE FINANCIAL YEAR 2020 / 2021**

The Clerk, as Financial Officer, provided Members with an accounts spreadsheet, which contained the current financial balances (as per the above Minute), including an estimation of Council spending / balances, as at the end of March 2020. The spreadsheet further provided Members with details of recommended allocations for each of the Council's budget headings for 2020 / 2021 - based on previous spending.

**Following discussion, it was proposed, seconded and agreed by the Members as follows:**

- (1)** To increase the precept for the forthcoming financial year to £36,000.00 – an increase of £3,000.00. The Clerk advised that the Band D property charge would be £55.57, an increase to the current charge of £2.79p a year (5.29% / 23p a month increase) – per Band D household.
- (2)** Earmarked and Ring-fenced Reserves £2,200.00 / General Reserves £18,581.00 / To transfer £6,271.52 from the 2020 / 2021 budget to General Reserves.
- (3)** The Mayor, Councillor Steve Copple, signed the estimates for the end of the financial year 2019 / 2020, including the precept requirement for 2020 / 2021.

- (4) The Clerk to advise Flintshire County Council in respect of the Town Council's financial requirements (precept) for 2020 / 2021.

**6(F). 14/20**

**TO CONSIDER: APPOINTMENT OF INTERNAL AUDITOR – END OF YEAR AUDIT 2019 / 2020**

The Clerk advised that this matter is an annual agenda item in January of each year. The Clerk further advised in relation to the appointment process for the Council's Internal Auditor.

**Members agreed the following:** To re-appoint JDH Business Services Ltd., as the Council's Internal Auditor for the end of year 2019 / 2020 accounts.

**6(G). 15/20**

**CLERK'S ANNUAL APPRAISAL – 2019**

The Clerk advised and the Mayor, Councillor Steve Copple confirmed, that the Clerk's annual appraisal had been completed for year 2019.

**6(H). 16/20**

**STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)**

The Clerk provided Members with the contents of an e-mail received from Mr. Neil Hickie (Flintshire Street Scene Officer) – which provided an update to a number of previously reported concerns.

**The Clerk advised to the following concerns that had been brought to the attention of Street Scene, since the last Council meeting:**

- (a) Blocked drains in the area of Memorial Institute, Glasfryn Lodge
- (b) Fly tipping of raw meat on the Marian area
- (c) Hedge concerns in Cae Delyn (Senior Citizen's bungalow)
- (d) Pot holes – B5122 road travelling past The Piccadilly Inn towards A55
- (e) Replacement bin in Memorial Institute Play area. (temporary wheelie bin has been sited)
- (f) Residential property name sign – made to measure erected on County sign post. (now removed)
- (g) Seasonal winter salt bin on Town Square (now installed)

**Members brought the following concerns to the meeting:**

- (1) Water leakage in Chapel Street. The last the Town Council were made aware was that a site meeting had been held with Welsh Water, who advised, that none of their pipes are in this area
- (2) Chevron signs on Caerwys Hill to Afonwen – signage covered with overgrowth & foliage
- (3) Grid on footpath outside Anwylfa, North Street – still blocked
- (4) Further pot holes on the B5122 road – approximately 100m North of The Piccadilly Inn – travelling towards the A55
- (5) Severe pot holes on unnamed road in Pen Y Cefn – travelling from Barlow's Crossroads to B5122 – in area of Ty Ucha Farm. Previously reported
- (6) Still a number of pot holes in the Pen Y Cefn area – travelling from Barlow's Crossroads to the red phone box Crossroads
- (7) Entrance to Bryn Llwyd Estate in North Street – flooding still causing concern
- (8) Increasing amount of litter on the B5122 road – from the A55 to Caerwys (would appear to be more visible now following grass cutting)

- (9) Water still flooding on B5122 road on corner of Memorial Institute (work completed to repair drain cover - but would appear that drain is blocked)
- (10) Councillor Mike Moriarty stated the following: A small, but prominent circular area of tarmac by the drain cover is forming a depression in the road surface and likely to develop into a more serious problem if not investigated. A site meeting would be beneficial to establish a probable cause and to ascertain what remedial action will be required and a timescale provided as to when this issue with the drainage is likely to be resolved.  
(Minute number: 12. 25/20 on page 10 below).

**The Clerk advised that the above concerns would be brought to the attention of StreetScene.**

## **7. 17/20**

### **TOWN MAYOR'S REPORT**

- (a) The Town Mayor, Councillor Steve Copple, advised Members of his attendance at the following: (i) launching of 'Caerwys Cares' (ii) Flintshire Tourism Association Meeting.
- (b) The Mayor thanked Councillor Mrs. Lynette Edwards for baking a cake which raised the sum of £60.00 – as a Christmas Guess the Weight Competition - which had been paid into the Mayor's Charity account.
- (c) Plastic Free Caerwys - Toolkit for 'Plastic Free Communities'

The Mayor recollected Members of the discussion whilst Standing Orders were suspended (**Minute number: 2(B). 04/20 (d) on page 2 above**).

**Members agreed the following:** The Council to hold a Public Meeting in the Town Hall during the month of March. This will allow time for the meeting to be advertised in the Caerwys Chronicle and Social Media. Representatives of Caerwys businesses, Committees and Groups are to be invited together with residents, including a representative from Flintshire County Council.

## **8. 18/20**

### **COUNTY COUNCILLOR'S REPORT (CLLR TUDOR JONES)**

County Councillor Tudor Jones, advised Members in respect of the following:

**Council Tax:** Flintshire County Council continue to work on the budget and setting level of Council Tax for April 2020 – 2021 will be set on Thursday 27<sup>th</sup> February. Teachers pay and pension payments have been fully funded by Welsh Government which is a huge saving for FCC and to our schools.

**Housing concerns:** The demand for local authority housing, especially for older people, remains high in Caerwys and demand outstrips supply. Work has been carried out in Maes y Dre on the bungalows. There is a growing need for work to be done on estate and non-estate properties across the town.

**Road safety in Caerwys/Lixwm:** This is a project that involves giving consideration to several issues which are in a state of flux. A report has been written in its first draft, and members of the Council (Caerwys and Ysceifiog) are being asked for their input. The final draft will be provided to all Councillors at the February meeting.

## **9. 19/20**

### **REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)**

- Councillor Howard Griffiths reported to Members, a site meeting attended by himself, the Clerk to Council, together with Mr. Dewi Ellis - Flintshire County Council Tree Inspector. The meeting held on the Town Square was to discuss the safety aspect of the tree, including

the pruning of branches. Councillor Griffiths read out extracts from an e-mailed report received from Mr. Ellis, who stated: whilst the Sycamore tree has a South Easterly lean, there was no action required in the form of removal.

## **10(A). 20/20**

### **PLANNING APPLICATIONS**

#### **The following planning applications had been received:**

- (a) **Application number: 060475 – Amended application:** Erection of drive-thru restaurant unit and drive-thru coffee shop unit (Use Class A3), access, landscaping and associated works. Land east of McDonalds, St Asaph Road, Lloc.

**Comment by Council:** Caerwys Town Council is unable to support this planning application on the following grounds:

**1.** A requirement for yet another food outlet facility at Junction 31 of the A55(T) Road is unable to be established. This junction already provides such facilities both sides of the interchange, with ‘Greggs’, ‘Subway’ and McDonalds outlets located on the northern side of the A55 and the Dragons Rest Café on the southern side of the carriageway.

A sequential search of the A55 from the Ewloe interchange at Junction 34 to the Abergele interchange at Junction 24 reveals such facilities are available along both sides of the A55.

At the Bodelwyddan interchange at Junction 25 new food outlet facilities are currently under construction; this junction being fractionally under 9 miles away from the proposed development site subject of this planning application.

At the present time, between junctions 34 and 24 of the A55, this section of the highway is more adequately covered by food outlets than over the same distance on the UK’s motorway network.

**2.** The proposed development site is located in open countryside in an area characterized by agricultural uses/activities and being rural by nature. Rather than enhancement or improvement, the appearance of the area will be adversely impacted by the proposal, despite the existence of McDonalds and the petrol filling station changing the character of the area by their intrusion into the open countryside. Such a change in character and appearance does not justify further erosion of the rural aspect of the area by the proposed development.

The development site will be located within the boundary of a principal aquifer – the Ffynnon Asaph; an area designated a Source Protection Zone where potable water is supplied.

Section 11 of the submitted application form asks how surface water will be disposed of at the site. No information is provided by the applicant with regard to this issue.

At Section 13 of the same application form, it is requested how foul sewage is to be disposed of. The answer to this is indicated as being unknown by the applicant!

Problems regarding foul sewage disposal has been experienced with the McDonalds development that impacted upon properties in the Pant y Wacco/Lloc area.

Such a response to these two questions about drainage of surface water and disposal of foul sewage is completely unacceptable.

**3.** The proposed development will not contribute to minimizing or reducing the number of journeys to and from the area by private car, but add to the ever increasing number of vehicles already visiting this location. Likewise, congestion and safety issues currently existing on the A5028 St Asaph Road around the junction of the access road to the site will not be adequately addressed but exacerbated instead.

It is stated within the submitted Transport Statement accompanying the application that two vehicle counts were undertaken, both carried out between 0700 and 1900hrs on two separate weekdays, namely Thursday 15th August 2019 and Tuesday 10th September 2019. These two counts fail to provide adequate information by failing to cover any weekend period when traffic movement to and from the current site increases considerably.



Within the same document it states that over a 5 year period covering 2014 to 2018, records indicate that a total of 2 slight injury collisions occurred on the A5026 on the approaches to the site access to McDonalds and the petrol filling station. However, numerous non-injury vehicle collisions have occurred at this site access that will not be recorded. Thus a distorted picture is presented from statistics obtained by the applicant.

Currently, a 24 hour no waiting restriction is in force along the A5026 from just after the northern roundabout to the eastern end of the McDonalds site. Any further extension eastwards to cover the proposed development site would be pointless as the current waiting restriction is constantly abused with no, or very little, enforcement action taking place. Increased infringement of this parking restriction by vehicles along this section of the A5026 will only add to this existing hazard, especially as the applicant is proposing to create pedestrian access from the road's footway into the site at its eastern end so making it easier for vehicle occupants to access the site from the highway. With regard to both roundabouts at Junction 31, a previous traffic assessment produced by the company known as Atkins in 2011 revealed that these roundabouts were; (and still are), subject of overrunning by large vehicles probably caused by geometric anomalies within the roundabouts. Large vehicles are frequent callers at the petrol filling station and also contribute to the congestion experienced at the site.

4. Litter is a problem experienced along the road network within the Caerwys Community Area on the southern side of Junction 31. This is a result of vehicles parking up whilst their occupants consume their purchased food/drink obtained from the food outlets. Unfortunately, once refreshments have been consumed, packaging is invariably tossed away with the consequence that rubbish is found in lay-bys and along grass verges in the area. Enforcement to prevent this anti-social behaviour taking place is virtually impossible as it invariably occurs during late evening time. This problem will certainly not improve on another food outlet being erected in the area, but increase instead.

5. Lighting associated with the proposed development will not enhance the rural area, even though low level lighting is put in place. Further illumination will be unable to contribute to any reduction to the area's night time environment, resulting instead to an increase to the light spill and sky-glow produced by existing development at the location.

6. As with all businesses, advertising will be an essential part of the development, yet no information is provided by the applicant as to what is proposed for the site. Whatever is intended, any additional signage in the area will be unable to prevent further adverse impact to local amenity or enhance the location.

**(b) Application number: 060817** – for installation of 4 no. new digital freestanding signs and 1 no. 15 inch digital booth Screen, at McDonald's Restaurant, Lloc.

**Comment by Council:** Providing the proposed signage does not:

- a) contribute towards distracting, impede or make it hazardous for vehicle flow or movement of pedestrians within the site;
  - b) does not impact to an unacceptable degree upon the rural nature of the area; and,
  - c) increase night-time illumination of the locality then,
- Caerwys Town Council would support the application subject to compliance with relevant policies and planning guidance notes.

**(The above two applications were sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).**

**10(B). 21/20**

**Members formally confirmed the above decisions.**

## 10(C). 22/20

**The following planning application was dealt with by Members at the meeting:**

- **Application number: 060475 – Amended application:** Erection of drive-thru restaurant unit and drive-thru coffee shop unit (Use Class A3), access, landscaping and associated works. Land east of McDonalds, St Asaph Road, Lloc.

**Comment by Council:** As the development site is in an environmentally sensitive area by being located within the boundary of a Source Protection Zone of a principal aquifer, Caerwys Town Council requests all drainage and sewage proposals submitted by the applicant be scrutinised by Natural Resources Wales and Welsh Water with regard to adequacy of protection of the local groundwater.

In relation to Caerwys Town Council's original comments contained in an e-mail dated: 27 November 2019 13:52 - whereby its listed objections to the proposed development are still maintained.

## 10(D). 23/20

### PLANNING DECISIONS

**The following planning decision has been received from Flintshire County Council:**

- ❖ Application number: 059686 – proposed erection of a storage building, at Seven Springs Trout Farm, Caerwys. Approved.

## 11. 24/20

### **TO CONSIDER: APPOINTMENT OF TOWN COUNCIL REPRESENTATIVE - FLINTSHIRE TOURISM ASSOCIATION (CLLR STEVE COPPLE)**

The Mayor, Councillor Steve Copple, advised of his attendance at a meeting of the Flintshire Tourism Association. The Association wish to work with Caerwys, in particular, to promote tourism and to showcase the area and businesses. Councillor Copple together with Councillor Miss. Susan Broadaway provided further information – which included a membership fee of £100.00 a year.

**Members agreed the following:** To become a member of the Flintshire Tourism Association. The Clerk to complete the necessary application.

## 12. 25/20

### **TO DISCUSS: CONDITION AND TARMACKING OF CAERWYS TOWN SQUARE (CLLR STEVE COPPLE)**

The Mayor, Councillor Steve Copple, advised of his concern with the condition of the Town Square. The Square is a prominent feature within the Town and looks unsightly with a number of potholes - whereby the area is in desperate need to be re-tarmacked.

**Members agreed the following:** The Clerk to arrange a site meeting to be held on the Town Square with Flintshire County Council Highways / Street Scene Officers. The site meeting to also include a visit to discuss the concerns with the entrance to Bryn Llwyd Development on North Street.

## 13. 26/20

### **TO DISCUSS: CHRISTMAS LIGHTS VOLTAGE FAILURE (CLLR HOWARD GRIFFITHS)**

Councillor Howard Griffiths expressed his concerns, whereby the Council had to purchase urgently before Christmas 300 new Christmas tree light bulbs, due to a number of strings that had apparently failed due to being connected directly to a 240 V supply. Councillor Griffiths provided Members with a chronology of events since the purchase of the lights in October, 2015. Councillor Griffiths suggested that the Council consider later in the year, the purchase of further Christmas lights.

14. 27/20

**APPROVAL OF ACCOUNTS FOR PAYMENT**

Cheque Number	Payee	Net £	Vat £	Total £
	<b><u>Payments made to be confirmed:</u></b>			
	<b>Standing Order:</b> Snapfast Electrical (Monthly payment Re: Installation of LED Lights – payment dated 2 <sup>nd</sup> December, 2019	263.94	52.79	316.73
	<b>Standing Order:</b> R. P. Parry - Clerk to Council (Monthly salary & home working allowance for November) Payments dated 2 <sup>nd</sup> December, 2019			
	<b>Direct Debit:</b> Scottish Power (November - Street Lighting Electricity Account) Payment dated 18 <sup>th</sup> December, 2019	94.08	4.70	98.78
	<b>BACS:</b> Humphreys Signs (Defibrillator and other signage in Pen Y Cefn Red Phone Box) Payment dated 21 <sup>st</sup> December, 2019	96.00	19.20	115.20
	<b>BACS:</b> All Electric Ltd (50% of quotation Re: Caerwys Town Hall new heating system installation) Payment dated 21 <sup>st</sup> December, 2019 Section 19 LGA 1976	524.02	104.80	628.82
	<b>BACS:</b> Lite Ltd (Christmas Tree lighting - Replacement bulbs) Payments dated 22 <sup>nd</sup> £1,000.00 & 23 <sup>rd</sup> £290.00 December, 2019.	1,075.00	215.00	1,290.00
	<b>Standing Order:</b> Snapfast Electrical (Monthly payment Re: Installation of LED Lights – payment dated 2 <sup>nd</sup> January, 2020	263.94	52.79	316.73
	<b>Standing Order:</b> R. P. Parry - Clerk to Council (Monthly salary & home working allowance for November) Payments dated 2 <sup>nd</sup> January, 2020			
	<b>BACS:</b> H. M. Revenue & Customs. Clerk’s PAYE & Clerk & Council NI - October, November & December, 2019 – payment dated 6 <sup>th</sup> January, 2020	500.31		500.31
	<b><u>Payments for consideration at meeting:</u></b>			

	<b>Direct Debit:</b> Scottish Power (December - Street Lighting Electricity Account) Payment dated 20 <sup>th</sup> January 2010	97.20	4.86	102.06
	<b>BACS:</b> All Electric Ltd (Remaining 50% of installation Re: Caerwys Town Hall new heating system installation £628.82 & Extra costs of £86.52 - both include VAT. Payment due 21 <sup>st</sup> January 2020 Section 19 LGA 1976	596.12	119.22	715.34
025	Deeco Lighting Ltd (Installation and removal of Christmas lighting – as per accepted quotation £680.00 VAT £136.00 / Street lighting repairs Nov & Dec 2019 £180.00 VAT £36.00	860.00	172.00	1,032.00
026	Rhys Jones Electrical (Installation of defibrillator in Pen Y Cefn Red phone box)	167.33	33.47	200.79
027	Ysgol Yr Esgob, Caerwys (50% electrical costs of defibrillator installation – cheque payable to Flintshire County Council)	87.63		87.63
028	Canda Copying – (Quarterly photocopier rental and copies)	76.90	15.38	92.28
029	Society of Local Council Clerks (Quarter payment with other Councils - membership fee of £227.00)	56.75		56.75
030	Halkyn Community Council (Quarter payment of new Council colour printer with other Councils – as agreed by Chair and Vice Chair in-between meetings). Full purchase cost of £191.66 plus VAT £38.33 – to be re-claimed by Halkyn Council)	47.91		47.91
031	Councillor Steve Copple (Mayor): (1) Civic Service reimbursement of costs not included in previous claim - £80.00 (2) Reimbursement of Mayor’s Regalia repair - by Murray Taylor (Silversmith) - £40.00	120.00		120.00

## 15. 28/20

### APPLICATIONS FOR FINANCIAL SUPPORT

<b>Cheque Number</b>	<b>Name of organisation</b>	<b>Amount granted £</b>
032	Caerwys Town Hall Trustees (Application for previously agreed funding - purchase of new heating system £2,120.87) Section 19 LGA 1976	2,120.87
033	Caerwys Agricultural Show (Application for annual	250.00

	donation) Section 144 of the LGA 1972	
034	Wales Air Ambulance (Application for annual donation) Section 137 LGA 1972	100.00
035	Urdd Gobaith Cymru – Denbigh Eisteddfod (Application for annual donation) Section 145 LGA 1972	100.00

**16. 29/20**

**Members agreed the payments of the above accounts and financial support as listed.**

**There being no further business, the Mayor thanked everyone for attending and closed the meeting.**

**SIGNED BY THE MAYOR AS CHAIR.....**

**DATE OF APPROVAL.....**