



CYNGOR TREF CAERWYS TOWN COUNCIL

Minutes of the Meeting of Caerwys Town Council Held Virtually by Video and Telephone Conference, On Tuesday the 15th February 2022, at 7.00pm

1(A). 29/22 PRESENT

Councillor Stephen G. Wilson (Mayor)
Councillor Susan A. Broadaway (Deputy Mayor)
Councillor Stephen Cople
Councillor Jonathan E. Duggan-Keen
Councillor Howard R. Griffiths
Councillor Carole A. Harris
Councillor Michael W. Moriarty
Councillor Jayne E. Morris
Councillor Helen L. Priestley

Clerk & Financial Officer R. Phillip Parry

1(B). 30/22 APOLOGIES

Councillor Lynette M. Edwards
Councillor Carole Stephenson

County Councillor Tudor Jones

2. 31/22 BEREAVEMENTS WITHIN THE COMMUNITY

Members expressed their condolences in relation to the following: Mr. Walter Jones, North Street, Caerwys; Mr. Brian Lees, Pen Y Cefn; Mrs. Edith Morris, Cae Delyn, Caerwys (former Mayoress of Caerwys).

3. 32/22 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

- (1) The Clerk read out the contents of an e-mail received from a resident of Afonwen. The resident expressed concern with the increasing dilapidation of the Grade II listed building known as The former Pwll Gwyn Hotel.

The Clerk advised that he had forwarded the mail to the County Conservation Officer – Chris Rees-Jones, seeking his views. To date there had been no reply. The Clerk had also contacted County Councillor Tudor Jones, who had been requested by this Council in late 2021 to make contact with Mr. Rees-Jones, to ascertain if any enforcement, or other action had commenced.

The Clerk further advised that Councillor Tudor Jones had confirmed, he will follow up the request with Mr Chris Rees-Jones.

- (2) The Clerk advised that Ms. Marianne Lewis (Flintshire Micro-care) was due to connect to the meeting. However, an e-mail received stating that Ms. Lewis has left her position with Flintshire County Council.

4. 33/22

DECLARATIONS OF INTEREST

The following Declaration of Interest was made: Councillor Stephen Wilson, in relation to an application for financial assistance by Caerwys Memorial Institute. **Minute number: 15. 47/22 on pages 7 & 8 below**

5. 34/22

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 18TH JANUARY 2022

The Minutes were proposed as correct by Councillor Jonathan Duggan-Keen and seconded by Councillor Michael Moriarty and formally agreed by the Members present.

6. 35/22

MATTERS ARISING

The Clerk referred to the following matters from previous Minutes:

- (1) **Minute no: 7(b). 09/22 (e) (page 3)** – in relation to an insurance claim to replace the damaged Town Square Victorian lantern. The Clerk advised that the sum of £1,675.00 has been paid into the Council's bank on the 1st February, by Aviva Insurance.
- (2) **Minute no: 7(I). 16/22 (3) (page 6)** – in relation to possible dangerous tree branches on Pen Y Cefn Road. The Clerk recollects Members to an e-mail forwarded from the Flintshire County Council Tree Inspector, which stated the following: 'As there are no defects to be seen on the tree the day visited and inspected that gave concern as to the tree being an imminent danger to the highway, no action required by Flintshire County Council to inform the owner(s) at this time that maintenance work is required to the tree. The County do not carry out written inspection of trees that are in private ownership unless the tree(s) are of imminent danger to highway users'.

7(A). 36/22

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk advised that the following criminal offences had been reported to the North Wales Police, that had occurred within the Caerwys Town Council area:

Afonwen: 1 x Violence offence

Caerwys: 1 x Anti-social behaviour /1 x Burglary /1 x Other crime / 1 x Violence

Caerwys (Junction 31 – A55): 1 x Anti-social behaviour / 1 x Vehicle crime

- (2) One Voice Wales (OVW): Raising awareness / promotion video – May 2022 Town & Community Councils in Wales. The Clerk advised that the video and information had been placed on the Council’s web site, as requested by OVW.
- (3) Flintshire County Council: Queen’s Jubilee Celebrations. Working party set up to determine how Council services can support community celebrations. Information sent to Chair and Vice Chair of Council – as members of the local Jubilee Committee.
- (4) Royal British Legion: Planting a tree for the Queen’s Jubilee, including a commentative plaque. Information sent to Chair and Vice Chair of Council.

The Clerk read out an e-mail received from Councillor Susan Broadaway, which related to the above - planting a tree for the Queen’s Jubilee and commentative plaque. **This was further discussed under Minute number 13. 45/22 on page 6 below.**

- (5) HyNet North West: Statutory Consultation under Section 42 of the Planning Act 2008. Information provided to Councillor Michael Moriarty. Councillor Moriarty advised of his attendance at the above consultation. The project is still at the preliminary stage, whereby a number of reports will be produced in due course.

The following correspondence was forwarded by e-mail to Members:

- ❖ Welsh Government: Draft Statutory Guidance for Community & Town Councils in Wales
- ❖ Flintshire City of Sanctuary: Statement
- ❖ North Wales Police: North Wales Talking – Have your say on matters to you
- ❖ Mold Plastic Reduction: Newsletter number 17
- ❖ Flintshire County Council: Flintshire launches new Hub for apprentices
- ❖ Welsh Government – via One Voice Wales: Section 47 Multi Location Meetings – survey report
- ❖ Flintshire County Council: Campaign called #FCCBeKindOnline. Councillors requested to forward information to others

7(B). 37/22

CLERK’S REPORT

- (a) The Clerk advised of a notification received from Scottish Power, which informed of an increase to the street lighting electricity supply (dusk until dawn).

Current cost: Standing charge: 12p per day / Rate 12p kWh

Cost from 1st March, 2022: Standing charge: 12p per day / Rate 47p kWh

The Clerk further advised that all street lights are unmetered and are charged on a ‘dusk until dawn’ basis. Scottish Power advise that the Council’s average yearly consumption is

9.170 kWh – which would result in an increase from approximately £1,100.00 to £4,309.00 per year.

The Clerk had contacted a number of other Councils who had also received notification of the above increase. The Clerk had also contacted the Flintshire County Council Street Lighting Manager, who advised that the County Council street lighting energy supply is provided by a UK Government Procurement contract. The Clerk has made contact with this department, including seeking quotations from a number of energy suppliers. To date, no quotations have been received.

Members agreed the following: To receive further information from the Clerk at the March Council meeting,

- (a) The Clerk advised Members that due to a number of bookings being made in Caerwys Town Hall during November, a provisional date for the Town Mayor's Civic Sunday had been booked for Sunday 6th November.
- (b) The Clerk advised that the Councillor Attendance Register pages are almost depleted. The cost of a new Register from Shaw's (Legal Stationers) was £91.00 plus VAT. The Clerk further advised that fully completed Registers are deposited in the County Archives.

Members agreed the following: Authorised the Clerk to purchase the above register.

- (c) The Clerk recollects Members to the damage caused to the Town Square Victorian Lantern. Whilst the North Wales Police had initially advised they would be prosecuting the driver of the vehicle that caused the damage, the Police have written further, stating that no further action will be taken.

(d) Street Lighting

The Clerk advised that a lantern in Bryn Aur, Caerwys, had been reported faulty. Apparently, the fault occurred during the January power failure in the area.

7(C). 38/22

STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

The Clerk advised in relation to the following concern that had been reported to StreetScene, since the last Council meeting:

- Large pot hole: Top of Caerwys Hill at junction to the Marian Road (now repaired)

Members brought the following concerns to the attention of the meeting:

- (1) Gully sinking near entrance to Llwyn Onn, Caerwys Hill. One was recently repaired, whereby another gully nearby requires attention
- (2) The footpath that runs parallel with the top of Caerwys Hill and adjacent to the Bowling Green cannot be seen from the B5122 road. Could a footpath sign with pointed arrow towards the pathway be placed on the playground sign (as Google street map photograph)
- (3) B5122 Road – travelling out of Caerwys and just past the corner to Caerwys Hall, the previously sunken services manhole that was repaired, has sunk again creating a pot hole (as Google street map photograph)

- (4) B5122 Road – travelling out of Caerwys and in-between the properties named Marian Prysau and Marian Bach – a pot hole (as Google street map photograph)

The Clerk advised that the above concerns would be brought to the attention of StreetScene.

8. 39/22

TOWN MAYOR'S REPORT

The Town Mayor, Councillor Steve Wilson, advised Members of his attendance at the following meeting.

- A formal Queen's Jubilee Committee meeting had been held, with Officers appointed together with a small committee. Various Groups and Committees in the area will be approached to assist with the celebrations. The Jubilee Committee will be seeking financial assistance from the Council at the March meeting.

9. 40/22

COUNTY COUNCILLOR'S REPORT (CLLR TUDOR JONES)

- ❖ The Clerk read out an e-mail received from County Councillor Tudor Jones, who had sent his apologies for not being able to attend the virtual meeting.

The following items were brought to the attention of Members:

- ❖ Meeting to be held with Head of Planning in relation to non-replies to correspondence
- ❖ Virtual County budget meeting being held this week
- ❖ Should any Councillor wish to meet with Councillor Jones, he will be available on Sunday 27th February.

10. 41/22

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

- (i) Councillor Susan Broadaway provided the following report on behalf of the Mold Plastic Reduction Group: The Naked Takeaway Project was reviewed for the Welsh Government, whereby the Café on The Corner was commended for their operation of the project during the pandemic lockdowns.
- (ii) Councillor Steve Cople provided the following report: Attendance at a virtual meeting of the West Flintshire Town and Community Councils Working Group, facilitated by Holywell Town Council. An Officer from County Highways in attendance discussed with the Group a number of traffic enforcement concerns. Whilst invited, the local Police Inspector was unable to attend. Councillor Cople also advised that Caerwys could seek from the County Council – a review of traffic regulations within the Town Council area.

Members agreed the following: The Clerk to seek from the County Council, a review of the traffic regulations for the area.

- (iii) Councillor Steve Wilson provided the following report: The Memorial Institute had reopened; the kitchen installation was in progress.

11(A). 42/22

PLANNING APPLICATIONS

No planning applications received from Flintshire County Council.

11(B). 43/22

PLANNING DECISIONS

No planning decisions received from Flintshire County Council.

12. 44/22

TO FURTHER DISCUSS: COMMUNITY SPORTS PROGRAMME (CLLR HELEN PRIESTLEY)

Councillor Helen Priestley recollected Members to previous discussions and correspondence in relation to the holding of Youth Activity Sessions, and in particular, the costings and information provided by Dan Williams (Aura Leisure - School & Community Sports Coordinator).

Members discussed this agenda item at length.

Members agreed the following: (1) This item to be placed on the March Council Agenda for further discussion (2) Councillors to canvass the opinions of parents and youths to seek support, or other, for the activity sessions.

13. 45/22

TO CONSIDER: WOODEN STATUE (TO BE SITED ON LAND ADJACENT TO B5122 ROAD – NEAR TO CAERWYS NAME SIGN (CLLR STEVE COPPLE)

Councillor Steve Copple recollected Members to a discussion at the November 2021 Council meeting, and in particular, in relation to projects to be entered into the ear-marked reserves budget for 2022 / 2023. Whilst a number of projects were formally ear-marked at the budget setting process in January 2022, Councillor Copple wished Council to consider a further project to commission a wooden statue on land adjacent to the B5122 – near to the Caerwys name sign travelling towards the A55, together with a wooden seat. Councillor Mike Moriarty suggested the statue comprise of a Harp.

Councillor Susan Broadaway referred to the planting of trees for the Queen’s Jubilee and commentative plaque, that had been referred to during the correspondence item earlier in the meeting. Costings were provided.

Members agreed the following: (1) To commission a wooden harp. Councillor Steve Copple to contact appropriate craftspeople seeking costings and designs (2) Councillor Susan Broadaway to arrange purchase of suitable trees (3) The Clerk to contact County Highways to ascertain if the area of land referred to above is adopted highway or other.

14. 46/22

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	<u>Payments made – to be confirmed:</u>			
	Standing Order: Snapfast Electrical (Monthly payment Re: Installation of LED Lights) Payment	263.94	52.79	316.73

dated 01/02/2022			
Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for January) Payments dated 01/02/2022			
Direct Debit: Scottish Power (January - Street Lighting Electricity Account) Payment due: 18/02/2022)	97.20	4.86	102.06
<u>Payments for consideration at meeting to be paid by BACS:</u>			
Deeco Lighting (Solar street lantern – Marian Walkway (as previously agreed by Council)	660.00	132.00	792.00
Deeco Lighting (Street lantern repair – Bryn Aur, Caerwys)	180.00	36.00	216.00
Gaynor Griffith (Environmental Services for January)	100.00		100.00
R P Parry – Clerk (Re-imburement of Microsoft Business licence renewal £135.36 – quarter share with other Councils)	28.20	5.64	33.84
Shaw & Son’s (Legal Stationers) Purchase of Councillors Attendance Register – as agreed under (Minute number 7(B). 37/22 (b) on page 4 above)	91.00	18.20	109.20

15. 47/22

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	<u>Authorised to be paid by BACS:</u>	
	Caerwys Memorial Institute (Application for funding for new kitchen units) Council agreed to fund purchase in total (Section 19 LGA 1976)	£2,131.46 (£1,776.22 VAT £355.24) (See notes) * & **
	<u>Notes:</u>	
	* Councillor Steve Wilson Declared an Interest (Minute number 4. 33/22 on page 2 above)	
	** The above financial assistance was agreed following discussion and by a counter proposal and resolution.	
	The Chair of Caerwys Memorial Institute Trustees	

	<p>(Councillor Steve Wilson) to provide to Council Members at the March Council meeting, information in relation to the future projects for the Memorial Institute building.</p>	
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16. 48/22

Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Mayor thanked everyone for attending and closed the meeting.

SIGNED BY THE MAYOR AS CHAIR.....

DATE OF APPROVAL.....