



CYNGOR TREF CAERWYS TOWN COUNCIL

Minutes of The Meeting of Caerwys Town Council Held Virtually by Video and Telephone Conference, On Tuesday the 15th June 2021, at 7.30pm.

1(A). 131/21 PRESENT

Councillor Stephen G. Wilson (Mayor)
Councillor Susan A. Broadaway (Deputy Mayor)
Councillor Jonathan E. Duggan-Keen
Councillor Lynette M. Edwards
Councillor Howard R. Griffiths
Councillor Michael W. Moriarty
Councillor Jayne E. Morris
Councillor Helen L. Priestley

County Councillor Tudor Jones

Clerk & Financial Officer R. Phillip Parry

1(B). 132/21 APOLOGIES

Councillor Stephen Copple
Councillor Carole A. Harris
Councillor Carole Stephenson

2. 133/21 BEREAVEMENTS WITHIN THE COMMUNITY

Members expressed their condolences in relation to the following:

Mrs. Linda Royds, The Willows, South Street, Caerwys.

3. 134/21 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

4. 135/21

TO APPROVE THE MINUTES OF THE MEETINGS HELD AS FOLLOWS:

(i) **General Council Meeting held on 18th May 2021**

The Minutes were proposed as correct by Councillor Michael Moriarty and seconded by Councillor Jonathan Duggan-Keen and formally agreed by the Members present.

(ii) **Supplementary (Private) Meeting held on 18th May 2021**

The Minutes were proposed as correct by Councillor Jonathan Duggan-Keen and seconded by Councillor Susan Broadaway and formally agreed by the Members present.

(iii) **Extraordinary (Planning) Meeting held on 26th May 2021**

The Minutes were proposed as correct by Councillor Michael Moriarty and seconded by Councillor Howard Griffiths and formally agreed by the Members present.

5. 136/21

MATTERS ARISING

The Clerk referred to the following matters from previous Minutes:

- (1) **Minute no: 9. 113/21 (1) (page 3)** – in relation to concerns at the Marl Quarry in Afonwen. The Clerk recollected Members to the acknowledgement received from Natural Resources Wales (NRW), which stated they would consult with others and contact the Council in due course. The Clerk advised that the acknowledgment from NRW was almost two months ago.

Members agreed the following: The Clerk to further contact Natural Resources Wales seeking an update prior to the July Council meeting.

- (2) **Minute no: 9. 113/21 (1) (page 3)** – in relation to a monthly / seasonal market being held on Caerwys Town Square. The Clerk recollected Members to the exchange of e-mails received from Flintshire County Council since the May meeting, whereby the Members had agreed by e-mail that this matter be included on the highway improvement scheme list for the sub-committee to consider.

Members agreed the following: Confirmed their agreement made by e-mail in-between meetings, that the sub-committee include the Town Square market in their discussions.

- (3) **Minute no: 10(A). 114/21 (2) (page 4)** – in relation to arranging a walkabout meeting with PCSO Connor Freel. Councillor Jonathan Duggan-Keen provided the following report. The walkabout meeting was held on Friday 4th June during the afternoon. In attendance: Councillors Jonathan Duggan-Keen, Carole Harris and Steve Wilson, together with PCSO Connor Freel and colleague.

Councillor Duggan-Keen advised the following had been discussed: speeding traffic; inconsiderate parking of vehicles, including on pavements and close to junctions; anti-social behaviour, especially during the late evenings in the children's play area.

- (4) **Minute no: 10(A). 114/21 (8) (page 4)** – in relation to historic names and locations in and around the Caerwys area. The Clerk advised that a number of long-standing residents will provide a list to the Council in due course.

- (5) **Minute no: 10(B). 115/21 (d) (page 5)** – in relation to a summer theme being painted on the Town Square bus shelter. The Clerk advised that the Easter theme had been removed, with a Summer theme painted during the morning of this Council meeting. Members were shown photographs of the new theme virtually.

**6(A). 137/21
CORRESPONDENCE**

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk advised that the following criminal offences had been reported to the North Wales Police, that had occurred within the Caerwys Town Council area:

Afonwen: No reported offences

Caerwys: 2 x Drug offences (Junction 31 / A55) / 1 x Anti social behaviour / 2 x Theft / 1 x Public order

The following correspondence was forwarded by e-mail to Members:

- ❖ Welsh Government: Windrush Day Grant information.
- ❖ The North and Mid Wales Trunk Road Agent: Study by the Welsh Government for potential options for a climbing lane near Northop on the A55. Invitation for individual Councillors to comment on the proposal in a personal capacity.
- ❖ HyNet North West: Briefing in relation to setting out initial proposals for a carbon dioxide (CO₂) pipeline from Ince and Stanlow to Flint. On-line briefing on Tuesday 8th June between 6pm and 7pm. Invitation for individual Councillors to register to attend in a personal capacity.
- ❖ Flintshire County Council: Walking and cycling routes in Flintshire. On-line consultation seeking residents ideas and suggestions which can be placed on an interactive map. Councillors to complete on a personal basis and forward to interested parties.
- ❖ Mold Plastic Reduction Newsletter: Special Issue.
- ❖ North Wales Police: Recruitment of Volunteer Police Cadets.
- ❖ Flintshire Local Voluntary Council: Question and answer session with Welsh Government in relation to the re-opening of venues. Information forwarded to the Trustees of the Memorial Institute and Town Hall.
- ❖ Flintshire County Council: Update in relation to the 2021 Summer Play Scheme.
- ❖ Mold Plastic Reduction Newsletter: Number 11.

**6(B). 138/21
CLERK'S REPORT**

- (a) The Clerk recollects to members a recommendation in the recent internal audit report that related to inserting an extra paragraph in the Council's annual risk assessment, namely, to

include supplier (procurement) fraud including the adequacy of supplier onboarding controls.

The Clerk advised that the internal auditor had forwarded a sample suggested paragraph to cover the risk assessment, which was displayed virtually to Members.

Members agreed the following: The Clerk to provide Members with a draft Supplier (procurement) risk assessment at the October Council meeting, whereby at this yearly meeting all Council policies are reviewed and updated.

- (b) E-mail sent directly to Members from Councillor Helen Priestley, in relation to previously discussed match-funding for children's play areas with Flintshire County Council. Councillor Priestley wished Members to agree funding in-between meetings. It was advised that whilst the application letter received from Aura Leisure on behalf of Flintshire was received at the May Council meeting, it had been suggested to Councillor Priestley that play equipment estimates be sourced, which could thereafter be placed as an agenda item for discussion. Aura Leisure had confirmed to the Clerk that no new or replacement equipment was required.

6(C). 139/21 STREET LIGHTING

The Clerk advised that the Council's street lighting contractor had offered to temporarily install an updated LED lantern on the stand-alone street light on the Memorial Institute walkway – adjacent to the Marian area, at no cost to the Council.

Members agreed the following: Accepted the offer. The Clerk to consult with the contractor to ascertain if the lantern can be installed during the autumn. As the current LED lantern is effective during the summer months, whereas during winter the illumination time is limited.

6(D). 140/21 STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

The Clerk advised in relation to the following matters that had been reported to StreetScene, since the last Council meeting:

- (1) The wooden planters on the square are in some cases falling apart and have sharp edges.
- (2) Removal of weeds in the Town Square area is required as soon as possible. Council Members are frequently receiving adverse comments as to the condition of this area. This has been reported previously.

Members brought the following concerns to the meeting:

- (1) Pot holes on B5122 Road – travelling out of Caerwys towards A55, in the area of the first right hand bend almost opposite the off-road unofficial parking area.
- (2) Pot holes on B5122 Road – travelling down the Hill to Afonwen.

Whilst it is appreciated that a number of pot holes have been repaired in the above areas, others are now appearing.

7(A). 141/21
TOWN MAYOR'S REPORT

The Town Mayor, Councillor Steve Wilson, advised Members of his attendance at the following:

- Walkabout with PCSO Connor Freel and colleague on Friday 4th June.
- Attendance at funeral of Mr. Vincent Roberts – proprietor of Caerwys Pharmacy.

7(B). 142/21
2021 CIVIC SUNDAY

The Clerk advised that the 2021 Civic Sunday had been provisionally booked a year ago for Sunday 7th November at 3.00pm in St Michael's Church, Caerwys. The Town Hall had also been booked for the reception.

The Reverend Rebecca Sparey-Taylor had contacted the Clerk and stated the following: 'It is unlikely the service will be able to go ahead if social distancing is required. As regulations currently stand, and inference from the news for the future, the church has to comply with the 2m social distancing regulations inside the building. I think that this is unlikely to change by the end of December 2021. This means that we are only able to seat about 25 people within the church building'.

Members agreed the following: To await further advice from the Welsh Government.

7(C). 143/21
2022 CIVIC SUNDAY

The Clerk advised that both the St. Michael's Church and Town Hall, had been provisionally booked for Sunday 6th November, for the 2022 Civic Service.

8. 144/21
COUNTY COUNCILLOR'S REPORT (CLLR TUDOR JONES)

County Councillor Tudor Jones, provided Members with the following report:

- (a) Summerhill housing estate – lack of clean and foul water connections:**
Responsibility for the delay in connecting was eventually put down to a sub-contractor. FCC fast tracked the permit to dig up a section of North Street and work started on 7th June. This should allow new owners to occupy homes having been delayed since March.
- (b) Screening Opinion for Golf Club site development:**
FCC clarified their position as to why CTC was not informed in usual manner for planning applications. It is not a planning application, so it's not covered by our "normal" consultation procedures.
- (c) Fly-tipping:**
Fly-tipping in all three lay-byes of garden waste was removed within a few hours of the report.
- (d) Consultation:**
Engagement relating to the A55 Ewloe to Caerwys WelTAG Stage One and A55 Northop Climbing Lane WelTAG Stage Two studies.

- (e) B5122 road resurfacing – travelling out of Caerwys towards the A55 – just past the Caerwys name sign. Confirmed; that area is scheduled for resurfacing.
- (f) Relinquished position as Chair of Trustees of Holywell Leisure Centre. Thanked the Caerwys Community area residents for supporting the leisure centre.

9. 145/21

REPRESENTATIVES' REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

- (i) Councillor Susan Broadaway, as the Council's representative on the Mold Plastic Reduction Committee, advised in relation to the following: (i) Two newsletters recently sent to members, which also referred to the Naked Takeaway project and referred to the Café on The Corner in Caerwys (ii) Attendance at a recent committee meeting.
- (ii) Councillor Susan Broadaway, recorded her attendance representing the Town Council at a virtual meeting named 'Your Town Your Future'
- (iii) Councillor Lynette Edwards, as the Council's representative on the North and Mid Wales Association of Local Councils advised in relation to her virtual attendance at a recent meeting. The Annual General Meeting of the Association will be held in the near future.

10(A). 146/21

PLANNING APPLICATIONS

The following planning applications were considered by Members at the meeting:

- (1) Application number: 062924 – for amendments to the existing alterations to the dairy to retain the internal works and glazed inner and adapt the existing inner door and installation of outer boarded doors, at Maes y Coed Farm, Afonwen.

Comment by Council: Providing the submitted planning application meets the approval of Flintshire County Council's Conservation Officer, then no objection raised regarding the requested work to be undertaken at this Grade II listed building.

- (2) Application number: 062901 – for erection of new standalone building to provide early years and wraparound childcare facility with additional site improvement, at Ysgol Yr Esgob, Primary School, Caerwys.

Comment by Council: No objection.

10(B). 147/21

PLANNING DECISIONS

No planning decisions received from Flintshire County Council:

10(C). 148/21

PLANNING – GENERAL

- Application number: 062993 - Screening Opinion in relation to proposed redevelopment of Caerwys Golf Club to form a holiday lodge park, Pen Y Cefn Road, Caerwys.

The Clerk recollects Members to their comment on this application made under Minute number 2.04/21- Extraordinary Minutes dated 26th May 2021.

A number of objections to the application since the above date been received by this Council, whereby senders had been advised by the Clerk to contact County Planning directly.

11. 149/20

TO CONSIDER: TIMER ON STREET LIGHTS(S) IN CHAPEL STREET (CLLR STEVE WILSON)

Councillor Wilson withdrew this item.

12. 150/21

APPROVAL OF ACCOUNTS FOR PAYMENT

	£	£	£
<u>Payments made – to be confirmed:</u>			
Standing Order: Snapfast Electrical (Monthly payment Re: Installation of LED Lights) Payment dated 01/06/2021	263.94	52.79	316.73
Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for May) Payments dated 01/06/2021			
Direct Debit: Scottish Power (May - Street Lighting Electricity Account) Payment due 18/06/2021	97.20	4.86	102.06
<u>Payment for consideration at meeting to be paid by BACS:</u>			
Arrow County Supplies (Various items for Caerwys Public Conveniences)	177.06	35.41	212.47
Katie Bingham (Bus shelter summer theme painting) As agreed quotation	60.00		60.00

13. 151/21

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	No applications received	

14. 152/21

Members agreed the payments of the above accounts as listed.

There being no further business, the Mayor thanked everyone for attending and closed the meeting.

SIGNED BY THE MAYOR AS CHAIR.....

DATE OF APPROVAL.....